

## **Application Guidelines on Scholarship for Vietnamese Students Studying in Japan**

The Fast Retailing Foundation supports aspiring and ardent Vietnamese students who wish to study at Japanese universities, encouraging them to cultivate an understanding of the Japanese culture, harnessing and enhancing their gifts through intellectual exchanges as well as acquire the knowledge which they need in order to study in Japan.

The Foundation hopes that scholarship students with a sense of mission will make a significant contribution to the development and growth of societies in Vietnam, Japan, and the rest of the world, and we look forward to working together to make our societies better places for the generations to come.

### **1. Qualifications and requirements for application**

Applicants who wish to apply for this scholarship program must meet all the requirements shown below from (1) through to (11). The Foundation may make a discretionary decision on whether an applicant meets all the requirements in (1) through (11) and/or require the applicant to submit the documents/materials designated by the Foundation.

- (1) Applicants with an international perspective who have the potential to play a leading role in their respective field to contribute to the development and growth of society in Vietnam, Japan, and the rest of the world.
- (2) Applicants who have a clearly identified field, domain, and objective for studying in Japan.
- (3) Applicants willing to enroll in an undergraduate program in English at a participating university designated by the Foundation.
- (4) Applicants willing to make a positive commitment to understanding the Japanese culture and the Japanese language throughout their period of study.
- (5) Applicants must have Vietnamese citizenship that is valid throughout their period of study.
- (6) Applicants who do not receive any other forms of grant-type scholarships in principle.
- (7) Applicants who consent to receiving the Foundation's scholarship fund during their period of study.
- (8) Applicants willing to cooperate with the Foundation's activities in publicity, community building and other areas.
- (9) Students who were graduated from high schools or who are expected to graduate from high school prior to university entrance.
- (10) Applicants for university admission in 2024 who are aged 19 or under, in principle, at the time of university admission, meet the application requirements set by the universities participating in this scholarship program, and have the academic ability and qualifications to enter the

university.

- (11) In principle, applicants must have the academic ability of minimum or above the score requirements shown below in English language and academic examinations at the time of application for this scholarship program:

- Language test: TOEFL iBT 90 or IELTS 7.0
- Academic test: SAT Score of 1450 or ACT 33 or IB 40 (predicted score)

Or EJU Math(Course 2) and Science 340

\* Prior to the initial interview, applicants will be required to submit score reports, passports, and other documents that demonstrate that they meet the above qualifications and requirements. The submission of such documents is not necessary at the time of application. Applicants should prepare the documents in advance since some documents may require time to obtain.

\* University application eligibilities, deadlines, and start dates vary. Confirm such information yourself before applying for this scholarship.

## **2. Universities participating in the scholarship**

### **(1) Participating universities**

**There are twelve universities that offer English degree programs in Japan**

(Refer to the attached list of participating universities in Japan)

\* English degree programs offered at universities other than the universities designated by the Foundation are excluded.

\* University application eligibilities, deadlines, and start dates vary. Confirm such information yourself before applying for this scholarship.

### **(2) Transfer to another university**

In principle, students are expected to graduate from the university they have enrolled in. Students who wish to transfer to another program or course at the same university or to another university to further their studies must contact and consult the Foundation in advance. The Foundation will decide whether to continue the scholarship, etc. after the student transfers to another university.

## **3. Outline of scholarship, etc.**

### **(1) Number of students accepted**

Up to 10 students/year

### **(2) Funds granted in this scholarship**

The maximum scholarship fund paid to a scholarship recipient is 4,000,000 yen per year. The

Foundation will calculate the necessary expenses for each university and pay the sum for the duration of study at the university. The Foundation will determine, at its own discretion, the expenses to be covered by the scholarship. The breakdown and details of the payment are as shown in ①, ②, ③, and ④:

- ① The tuition is the amount charged by the university for student enrollment (examination fee, enrollment fee, tuition, and other fees that are essentially charged by the university for enrollment in the university program). The students must pay all expenses other than those listed above from the living support fund.
- ② A sum of 200,000 yen will be provided at the time of enrollment to cover airfare and preparations necessary for enrollment in the university.
- ③ A fixed sum of 128,000-160,000 yen will be provided monthly as living support fund and housing expenses.
  - \* As a rule, students live in the university dormitory. However, they may be allowed to reside outside the dormitory if and when this is difficult.
  - \* The amount differs according to the region.  
(Kanto: 160,000 yen; Tohoku, Chubu, Kinki, Kyushu: 144,000 yen; Hokkaido: 128,000 yen)
  - \* To secure a safe environment that enables students to concentrate on their studies, students are required to live in housing that meets or exceeds the conditions specified by the Foundation when they choose to live outside the dormitory.
  - \* The living support fund is designed to cover housing costs, educational materials, food, and other daily expenses.
- ④ Overseas travel insurance designated by the Foundation (for the duration of study at the university)
  - \* Students are responsible for paying national health insurance and/or taxes as they become payable.

### **(3) Period and timing of payment**

- ① The scholarship will be awarded to applicants who meet the requirements mentioned in 1 and successfully pass the Foundation's screening process and the entrance examination of the participating university.
- ② The scholarship payment will continue until graduation from the university, excluding any period of leave of absence.
  - \* If a several-month preparatory Japanese language course is mandatory at the university, scholarship funds will also be paid for the duration of the course.
  - \* For early graduating students who complete university in three years and six months, the scholarship will be paid for three years and six months.

- ③ The students are required to graduate within the range of four years six months and five years six months from the admission year. If a student graduates in five years' time due to a leave of absence or other reasons, except when the student is repeating a year, the Foundation will not pay for the expenses during the year of leave of absence, etc.
- ④ If a student takes a leave of absence in the middle of a semester, the scholarship amount that has already been paid at that point shall be considered as the entire payment for the semester in question.
- ⑤ The scholarship will not be awarded if the student has announced his/her intention to take a leave of absence before paying tuition and other fees to the university.
- ⑥ The scholarship will be paid after the student has been accepted by a participating university, travels to Japan, opens a bank account in Japan, and is admitted to the university. Students are responsible for all the expenses that need to be paid prior to the scholarship payment.

#### **(4) Obligations of the scholarship recipients**

- ① Throughout the course of their studies, the scholarship recipients are expected to pursue their studies with dedication towards contributing significantly to the development and growth of society in Vietnam, Japan and the rest of the world.
- ② As scholarship recipients of the Foundation, the scholarship recipients are expected to demonstrate a commitment to playing a leadership role in various fields after graduation.
- ③ The scholarship recipients must submit the following report documents to the Foundation promptly after the end of each semester during the scholarship payment period:
  - (a) Certificate of attendance, certificate of achievement, and report for each semester (forms and details are to be notified separately)
  - (b) Other documents and materials requested by the Foundation
- ④ If the Foundation determines that the report documents specified in ③ are inadequate, the scholarship recipient must resubmit the reporting documents.
- ⑤ By the time they graduate from university, the scholarship recipients are expected to achieve Japanese language proficiency of at least an N2 level at the Japanese Language Proficiency Test.
- ⑥ In principle, scholarship recipients are required to attend community activities (camps, get-together meetings, etc.) organized by the Foundation.
- ⑦ The recipients of the Foundation's scholarship must promptly and without delay notify the Foundation of any change in their affiliation, current address, contact information, etc. at the university where they are studying, or of any significant changes in their living, health, studies, or research status. The guardian must also promptly and without delay notify the Foundation of any change in the guardian's current address, contact information, etc.
- ⑧ Scholarship recipients must report to the Foundation (interview) every six months during their

time at the university.

- ⑨ Upon graduation from the participating university, scholarship recipients must submit the following documents to the Foundation:
  - (a) Graduation report (format and contents to be notified separately)
  - (b) Graduation certificate and transcript (copy)
- ⑩ The Foundation may inquire the scholarship recipients about their career prospects after graduation from the university (employment, graduate school, etc.).

#### **(5) Publicity activities**

- ① The Foundation may request scholarship recipients to participate in relevant events or cooperate in publicity activities (including the submission of videos and other materials).
- ② Scholarship recipients will be asked to identify themselves as recipients of the Fast Retailing Foundation scholarship, as necessary, when they are interviewed by the media including magazines and newspapers. In addition, scholarship recipients must report to the Foundation, before or after such interviews, informing that they will be or have already been interviewed (including reporting to the Foundation of any articles published). The scholarship recipients are also responsible for obtaining the permission of their university, as needed.
- ③ When a scholarship recipient comes to know that his/her articles, photographs, etc. could be printed or otherwise featured by another scholarship organization, he/she must request the organization to clearly identify them as a scholarship recipient of the Fast Retailing Foundation.

#### **(6) Suspension and return of scholarship funds**

If a scholarship recipient is found to correspond to any of the items shown below, the Foundation may, at its discretion, suspend all or part of the unpaid portion of the Scholarship. The Foundation may also demand the recipient and their guardians to return all or part of the scholarship funds paid up to that point, and the recipient and their guardians shall be liable for the return of the funds. Scholarship recipients and guardians who are liable to return the scholarship funds must do so within one year from the date of the request. The parties in this case agree to submit to the exclusive jurisdiction of the Tokyo District Court of Japan with respect to all matters arising out of or relating to these Terms and Conditions or the performance or breach of these Terms and Conditions.

- ① When the scholarship recipient no longer fulfills the qualifications or requirements mentioned in 1.
- ② When the scholarship recipient is expelled from the university he/she is enrolled in.

- ③ When the scholarship recipient withdraws from the university he/she is enrolled in.
- ④ When the scholarship recipient fails to follow school regulations or rules of the university he/she is enrolled in.
- ⑤ When the Foundation or the university determines that the scholarship recipient will have difficulty graduating within five years or five years and six months from the date of admission due to poor academic achievement, illness, failure to pay tuition and other fees by the due date, or other reasons.
- ⑥ When the documents to be submitted (or already submitted) by the scholarship recipient to the Foundation are found to contain false statements (including false explanations concerning the submitted documents), or if a statement made to the Foundation is found to be false.
- ⑦ When the scholarship recipient is found to have received other grant-type scholarships or grant-type one-time support funds from the local government or other sources (an application for other grant-type scholarships is excluded).
- ⑧ When the scholarship recipient is found to have committed acts that the Foundation deems particularly inappropriate for a scholarship recipient, such as personal misappropriation of scholarship funds payable to the university (including failure to pay tuition and other fees to the university), unlawful behavior, acts extremely offensive to public order and morality, or acts that damage the Foundation's reputation.
- ⑨ When the scholarship recipient fails to fulfill the obligations of scholarship recipients as stated in item (2) in 2. Participating universities or item (4) in 3. Outline of scholarship, etc.
- ⑩ When the Foundation decides that the scholarship recipient's behavior has not improved despite the Foundation's requests for correction.
- ⑪ When an event comparable to any of the preceding items occurs.

**(7) Use of photographs, videos, or other documents created by the scholarship recipient**

- ① The Foundation may, at its discretion and without compensation, use the photographs and videos of scholarship recipients taken by the Foundation, business operators to which the Foundation has outsourced operation (hereinafter, “contractors”), other related parties, or other scholarship recipients, or photographs, videos, texts, reports, etc. prepared by the scholarship recipients at the Foundation's request (hereinafter, “photographs, etc.”) in the media listed below, and may modify, delete, or otherwise change the photographs, etc. to the extent necessary for the Foundation for their use. However, if the scholarship recipient requests the Foundation to discontinue the use of the photographs, etc., the Foundation will either refrain from using the photographs, etc.,

discontinue their use to the extent possible, or instruct the contractors and related parties to discontinue their use.

- (a) The Foundation's public relations website or a dedicated website for scholarship recipients
  - (b) Print media for publicity purposes (such as the Foundation's pamphlet)
  - (c) Media which the Foundation considers to be conducive to the purpose of publicizing the scholarship program and community-building activities involving graduates of the scholarship program.
- ② The Foundation may use a scholarship student's name or biography in any of the media listed above without compensation, subject to the prior consent of the student. In addition, scholarship recipients are responsible for obtaining permission from their respective universities, if necessary.

#### 4. **Screening**

##### (1) **Schedule**

Registration acceptance:

**July 3 (Mon.) - August 4 (Fri.), 2023, 23:59 Japan Standard Time (hereinafter "JST")**

\* The registration form on the Foundation's website will be open during the above period.

\* Only those registered will receive an application form by e-mail.

Application acceptance:

**August 7 (Mon.) - September 1 (Fri.), 2023, 23:59 Japan Standard Time (hereinafter "JST")**

\* Only those registered in our registration form will receive an application form by e-mail.

Notification of invitation to the first interview:

**Not later than September 22 (Fri.), 2023. 18:00 JST**

\*Those who are invited to the first interview will be notified personally by e-mail.

First interview:

**September 30 (Sat.) or October 1 (Sun.), 2023. All day, JST**

Subjects: Those who received an invitation to the first interview / Venue: Online or in-person

Notification of invitation for final interview:

**Not later than October 13 (Fri.), 2023, JST**

\*Those who are invited to the final interview will be notified personally by e-mail.

Final interview:

**October 20 (Fri.), 2023. All day, JST**

Subjects: Those who passed the first interview / Venue: Online or in-person

- \* The screening schedule is subject to change at the Foundation's discretion. The Foundation will not be responsible for any disadvantages incurred to the applicants due to any change in the schedule.
- \* When applying for this scholarship, be sure to enter the following information in the registration form on the Foundation's website during the registration period. Only those registered will receive an application form link by e-mail. Information requirements are subject to change.
- \* The information provided by applicants will be used solely for screening purposes, and may be shared with the parties and contractors involved in the screening process for this purpose only. The applicant is deemed to have consented to this item when they make the application.

## **(2) Notification of acceptance/rejection**

The Foundation will notify the applicant of the final decision on acceptance/rejection by e-mail not later than **October 27 (Fri.), 2023** (The Foundation will not respond to any inquiries regarding the reasons for the results).

- \* If it is discovered after the notification of acceptance that the applicant does not meet the qualifications and requirements, the acceptance will be cancelled.
- \* A successful applicant is required to consent to the terms and conditions set forth by the Foundation. If the applicant fails to consent to the terms and conditions stipulated by the Foundation, the acceptance will be cancelled.

## **5. Fill out the registration form (by Friday, August 4)**

When applying for this scholarship, be sure to enter the following information in the registration form on the Foundation's website during the registration period. Only those registered will receive an application form link by e-mail. Information requirements are subject to change.

### Registration Information

- Name, gender, date of birth, nationality and address
- Contact information (telephone number and e-mail address)
- Name of high school, high school classification, location of high school, and (expected) date of graduation



## **6. Fill out the application form**

When applying for this scholarship, be sure to enter the following information and essay in the application acceptance form during the application acceptance period. We will email the application form to those who have filled out the registration form in 5 above by Monday, August 7. Please note that the entry information is subject to change.

### **(1) Basic information**

- Name, gender, date of birth, nationality and address
- Contact information (telephone number and e-mail address)
- Name of high school, high school classification, location of high school, and (expected) date of graduation
- Family background and details (occupation, place of employment, custodian's country of residence, income of the custodian (parent, etc.) in 2022 (self-declaration))
- Academic background including overseas study experience (state the reasons for gaps if any)
- History of overseas stays (excluding travel)

### **(2) Name of university/other scholarships to be applied to**

- Name of university to be applied to
- Other scholarships currently applied for scheduled for receipt

### **(3) Extracurricular activities/favorite pastime/qualifications**

- Favorite pastime (up to 50 words in English or Japanese)
- Extracurricular activities you have participated in the past
- What do you want to learn from living in Japan and from its culture?
- Awards and certifications

### **(4) Essay**

Essay #1 (200 to 350 words in English)

What are your goals and vision? Specify your social objectives over the short and long terms.

Essay #2 (200 to 350 words in English)

What would you specifically like to experience and learn at the university you plan to attend to achieve the objectives you presented in Essay 1?

Essay #3 (200 to 350 words in English)

What is greatest commitment you have ever made in your life?

**(5) Academic achievement/Letter of recommendation**

- GPA during high school (converted to a 4.0 scale used in the U.S. If you converted your GPA to a 4.00 scale yourself, please specify the conversion logic)
- TOEFL-iBT or IELTS, and SAT, ACT, IB or EJU scores if you have such scores.
- Japanese-Language Proficiency Test score (if obtained)

\*If you have a Grade Point Average, English proficiency, academic, or Japanese-Language Proficiency Test scores, email them to the secretariat by September 15.

- A letter of recommendation from your high school (to be e-mailed to the Foundation from a teacher or staff at your high school)

**(6) Caution**

- You cannot change or confirm the entered information once the application has been sent. Incomplete information may result in the applicant being excluded from the screening process. Make sure to check your entered details and save a copy of the entry information for yourself before sending the application.
- Applications received after the deadline will not be accepted. Make sure you allow sufficient time to send your application as increased internet traffic immediately before the application deadline may slow or hamper the entry of data.
- The submitted documents will not be returned to you. Please make a copy for safekeeping, if necessary.
- Changes to the date of the initial and final interview are not accepted.
- The information you provide in your application may be shared with the Foundation, the parties, contractors and individuals for our activities, including the screening process. The applicant is deemed to have consented to this item when they make the application.
- The Foundation will not respond to any questions regarding its screening policy, screening process, or the circumstances or reasons for the screening results.

**(7) Contact information**

Scholarship Program Manager

Fast Retailing Foundation

E-mail address of Scholarship Program (English or Japanese) :

FR-Vietnam\_Scholarship@fastretailing-foundation.or.jp

End